

<b>2024 Michigan Surgical Quality Collaborative</b>
<b>Performance Index Scorecard</b>
<b>Project Time Period: 1/1/2024 – 12/31/2024</b>

## Measure 4: SCQR & SC Participation/Engagement Supplemental Documentation\*

In order to achieve their respective participation points, both the Surgeon Champion and the SCQR must each complete at least one activity listed below for the time period of 1/1/2024 to 12/31/2024.

\*MSQC will make a final determination whether activities submitted for engagement points meet requirements for points to be awarded.

Participation/Engagement Activity	2024 Surgeon Champion (SC)/SCQR Engagement Activity Requirements
Executive Committee	<ul style="list-style-type: none"> <li>• Committee member can only be the primary or alternate Surgeon Champion, and the primary SCQR.</li> <li>• Members must attend all in-person and virtual Executive Committee Meetings held in 2024. <ul style="list-style-type: none"> <li>○ *Scheduled on the mornings of our Collaborative Meetings: 4/12, 9/13, and 12/13.</li> <li>○ *Only assigned committee member will earn points for attendance. Delegate (alternate) attendees will not count toward engagement activity requirement.</li> <li>○ You must sign the Executive Committee attendance sheet, and also check in at the MSQC conference registration table in order to earn P4P points.</li> </ul> </li> <li>• Additional ad hoc meetings or surveys may be required throughout the year.</li> <li>• Limited number of membership appointments are available for 2024, which will be determined by lottery. Send your membership request to <a href="mailto:MSQCCustomerSupport@med.umich.edu">MSQCCustomerSupport@med.umich.edu</a> by January 31, 2024. New members will be notified no later than February 9, 2024.</li> </ul>
SUCCESS Stakeholder Committee	<ul style="list-style-type: none"> <li>• Committee member can only be the primary/alternate Surgeon Champion or primary SCQR.</li> <li>• Must attend all in-person and virtual SUCCESS Stakeholder Committee Meetings held in 2024. <ul style="list-style-type: none"> <li>○ *Scheduled on the days of our Collaborative Meetings: 4/12, 9/13, and 12/13.</li> <li>○ *Only assigned committee member will earn points for attendance. Delegate (alternate) attendees will not count toward engagement activity requirement.</li> <li>○ You must sign the SUCCESS Stakeholder Committee attendance sheet, and also check in at the MSQC conference registration table in order to earn P4P points.</li> </ul> </li> <li>• Additional ad hoc meetings or surveys may be required throughout the year.</li> <li>• Limited number of membership appointments are available for 2024, which will be determined by lottery. Send your membership request to <a href="mailto:MSQC-Info@med.umich.edu">MSQC-Info@med.umich.edu</a> by January 31, 2024. New members will be notified no later than February 9, 2024.</li> </ul>
Present QI findings or serve as a content expert at a MSQC Collaborative Meeting (speaker or panel discussion)	<ul style="list-style-type: none"> <li>• Present QI findings as a speaker or serve as a panelist at one of the MSQC Collaborative Meetings (if invited by MSQC).</li> <li>• Complete the participation obligation at the MSQC meeting.</li> <li>• Submit your presentation materials (if applicable) to MSQC prior to the MSQC Collaborative meeting.</li> </ul>
Site-to-site collaboration efforts to disseminate best practices (facilitated by MSQC)	<ul style="list-style-type: none"> <li>• Collaborate to share your MSQC-approved best practice(s) with another hospital site(s) that is (are) experiencing challenges with the same area of focus. *</li> <li>• MSQC will facilitate an in-person or virtual meeting to share best practices between the sites. This may or may not include another site coming to visit your hospital to see your process in action.</li> <li>• All sites will complete a post-collaboration survey distributed by MSQC. The survey must be completed within the MSQC-designated deadline.</li> <li>• All sites involved in the collaboration activity will receive P4P points. The SC and/or SCQR must be present during the activity in order to earn points.</li> </ul>

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	*Facilitated by MSQC, who will pair best practice site with a recipient site.
Serve in the role of mentor or mentee with another SCQR (SCQR activity only)	<ul style="list-style-type: none"> <li>• SCQRs can volunteer to be a mentor if they are an abstractor with a minimum of 2 years' data abstraction experience.</li> <li>• SCQRs can request to be a mentee by providing information on their needs. SCQRs with less than 6 months' experience will receive priority.</li> <li>• MSQC-approved mentors will be partnered with a mentee to serve as a resource for 2024.</li> <li>• The mentor and mentee will communicate a minimum of once a month during the term of the mentorship.</li> <li>• The length of the mentorship will be a minimum of 6 months during the year for which P4P points are awarded.</li> <li>• MSQC will distribute surveys to both the mentor and mentee at intervals during the period of the mentorship to serve as a check-in. Both the mentor and mentee must complete these surveys within the designated survey response deadline.</li> <li>• Mentor or mentee volunteers that are not paired by MSQC with a site during the project year will not earn engagement points.</li> <li>• Ongoing participation points for extension of the mentor-mentee relationship into the subsequent QI project year will be determined on a case-by-case basis.</li> </ul>
Local, state, or national conference presentation, using MSQC data to promote QI method and results	<ul style="list-style-type: none"> <li>• Complete a presentation at a local, state, or national conference using MSQC data as the focus of the presentation.</li> <li>• MSQC must approve of conference sponsor.</li> <li>• MSQC must vet and approve the presentation content for P4P eligibility. After receiving acceptance by the conference sponsor, the final presentation material must be submitted to MSQC.</li> <li>• Submit conference sponsor-prepared documentation (agenda, brochure, bio, etc.) that contains the following elements to the MSQC Coordinating Center with annual QI project submission:               <ul style="list-style-type: none"> <li>○ Conference title</li> <li>○ Conference sponsor</li> <li>○ Conference date(s)</li> <li>○ Your presentation date (if multi-day conference)</li> <li>○ Session title</li> <li>○ Session description and/or goals</li> <li>○ Presenter name</li> <li>○ Presenter bio (if available)</li> </ul> </li> <li>• Final presentation materials must be submitted to MSQC with the annual QI project submission.</li> </ul>
Publish a peer-reviewed paper using MSQC data	<ul style="list-style-type: none"> <li>• Listed as author on a paper using MSQC data in the analysis that is either published or accepted for publication in a peer-reviewed journal during the project year.</li> <li>• Paper must reference that MSQC data was used. The BCBSM-approved disclaimer statement must be included in the article content or acknowledgements.</li> <li>• The SC and SCQR can earn P4P points on the same paper if they are both listed as authors.</li> <li>• Submit the formally published paper in the journal's format, the journal's name, volume, issue, Digital Object Identifier (DOI), and citation, to the MSQC Coordinating Center with the annual QI project submission.</li> <li>• Submit journal publisher's communication of acceptance for publication, along with the pre-publication version for papers that are accepted for publication during the project year, to the MSQC Coordinating Center with the annual QI project submission. Acceptance for publication communication must include journal name, date of communication, article name, author name(s), and intended date of publication.</li> </ul>

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	<ul style="list-style-type: none"> <li>• A single paper can only be used one time to earn engagement points. Papers accepted for publication and awarded P4P engagement points in a calendar year cannot earn P4P engagement points for publication in a subsequent project year.</li> </ul>
Complete MSQC-related qualitative interviews	<ul style="list-style-type: none"> <li>• Opportunities may arise during the project year to participate in a qualitative interview to benefit research activities.</li> <li>• MSQC will indicate when a particular survey is eligible to earn engagement P4P points.</li> <li>• If a survey has a facility-centric focus, MSQC will determine if SC, or SCQR, or both, are eligible to earn engagement P4P points, in alignment with the goals of the survey.</li> <li>• MSQC must have evidence that the survey was <b>completed and returned</b> to the survey coordinating team <b>within the defined survey deadline</b> before points can be awarded.</li> </ul>
Present a poster using MSQC data at the September 2024 MSQC Collaborative Meeting	<ul style="list-style-type: none"> <li>• Turn MSQC work/ QI project into a poster accepted for display and presentation at the September 13, 2024, Collaborative Meeting.</li> <li>• Posters must be submitted to the MSQC Coordinating Center by July 15, 2024.</li> <li>• Poster authors must be in attendance at the meeting to present their work before P4P engagement points can be awarded.</li> <li>• Submit your final poster presentation document in electronic format (.pdf preferred) to the MSQC Coordinating Center prior to the meeting.</li> <li>• The SC and SCQR can earn P4P points on the same poster presentation if they are both the principal co-authors and both are in attendance at the September 2024 meeting to present their work.</li> </ul>
Host an MSQC QI site visit (virtual or in-person)	<ul style="list-style-type: none"> <li>• Plan and facilitate an MSQC site visit (virtual or in-person).</li> <li>• Engagement P4P points will only be awarded to the SC and/or SCQR that actively participates and is present at the event.</li> <li>• Number of opportunities will be based on MSQC team resources and content expert availability. Therefore, interested sites should contact MSQC Coordinating Center early in 2024 with their topic of interest and desired time of year.</li> <li>• Please note that it typically takes 2-3 months to plan a successful in-person site visit.</li> </ul>
Create materials to be shared collaborative-wide (teaching, video, patient handouts)	<ul style="list-style-type: none"> <li>• Submit your exceptional clinical resources, patient education materials or staff education resources on any of the MSQC related procedures/ interests to the MSQC Coordinating Center.</li> <li>• Submit the material via the MSQC survey process, which will include questions on the how this content was developed, who were the stakeholders in the process, how the material was received/utilized at your facility, and the impact on your QI efforts.</li> <li>• MSQC will review your submissions and determine if it can be shared as a collaborative-wide resource.</li> <li>• To allow time for review, materials will not be accepted at the MSQC Coordinating Center any later than July 15, 2024.</li> <li>• Items that are selected and shared are eligible to earn P4P engagement points.</li> <li>• Points are awarded to both the SC and the SCQR if both participated in the development of the content.</li> <li>• Items that have not been significantly updated or altered, or shared with MSQC in the past, are not eligible for submission again.</li> </ul>
Present MSQC data or updates at hospital meeting ( <b>Surgeon Champion activity only</b> )	<ul style="list-style-type: none"> <li>• Present <b>and discuss</b> MSQC data or updates at a Dept. of Surgery or other leadership-level hospital meeting (distribution of information via electronic or written meeting packets without any substantive discussion during the meeting does not meet the requirement).</li> <li>• Submit meeting agenda, minutes reflecting the discussion, and attendance roster (names, job title or dept. represented) to the MSQC Coordinating Center with the annual QI project submission. If necessary, you may redact other non-pertinent portions of the meeting minutes.</li> </ul>

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Additional opportunities that arise during the year	<ul style="list-style-type: none"> <li>• Additional participation and engagement activities may arise during the year – pilot projects, research opportunities, beta testing of MSQC registry changes, etc.</li> <li>• When these opportunities develop, MSQC will indicate if they are eligible for engagement P4P points, any requirements associated with them, and how to indicate your willingness to participate.</li> </ul>